Orientation: If you have never attended a web class before, you must attend one of the scheduled GeorgiaVIEW orientation sessions listed at http://fsweb.bainbridge.edu/gaview/students/orientationinformation.html. (Workshop list will be updated prior to each semester starts. You can also email support@bainbridge.edu to ask for the information.)

1. Are you ready to take classes on-line?
   Go to http://fsweb.bainbridge.edu/gaview/students/Ready.html to find out.
   If you are not ready, please switch to face-to-face classes until you are ready to do classes on-line.
2. This class will be delivered in GeorgiaVIEW.
   Go to http://fsweb.bainbridge.edu/gaview/students/Student%20Main.htm l to find more information about it.
3. How to log into GeorgiaVIEW?
   Go to http://fsweb.bainbridge.edu/gaview/students/LoggingIn.html to learn.

* You will find all information about this class in GeorgiaVIEW when the semester starts.

About the Course
CSCI 1000 Computer Fundamentals is a required class for just about every degree available at Bainbridge College. It is necessary to be able to function on the computer in just about any career field you choose. This class will not make a “geek” out of you, but it will help you to feel comfortable with the computer, utilizing word processing, spreadsheets, presentation slide shows, and the Internet.

Personal Computing Skills Requirements

- Using email
- Browsing the Internet

Technology Requirements

- Broadband Internet access
- PC with Internet Explorer 8 or above.
- Microsoft Office 2010 or 2007 (Word, Excel, Powerpoint, and Access must be included)
How to Succeed

- Manage your time well and never wait until the last minute to finish your work
- Work consistently in the course and meet all due dates
- Read the instructions and pay close attention to what you are required to do
- Don’t hesitate to ask me if you need help