Orientation: January 5th, 2011 at 9:00 AM or at 6:00 PM in room 635.
   You are required to attend one of these sessions

Are you ready to take classes online?

- Click here to find out. If you are not ready, please switch to face-to-face classes until you are ready to take classes online.
- This class will be delivered in GeorgiaVIEW. Click here to find more information about it.
- How to log into GeorgiaVIEW? Click here to learn.

About the Course: The student will apply basic math skills to solve problems with the focus in the area of business. The course objectives are listed on the syllabus. Please click the following faculty webpage link to access your syllabus. http://fsweb.bainbridge.edu/abrannen/ or http://fsweb.bainbridge.edu/smclendon/

Technology Requirements:

- Broadband Internet access from home
- Basic computing skills including using email, browsing the Internet, and troubleshooting simple errors, etc.
- PC with IE 7 or above.

It is your responsibility to make sure that you have reliable Internet access. Completing assignments and resolving technology issues remain the student’s responsibility. If your computer is not functioning properly then you are required to find one that does. Our local library and our campus library in Bainbridge and Early Co have computers available. In the Tech Studies Building on Bainbridge College campus has an open computer lab 627.

Required Materials:

- Vista MyMathLabAccess Code: (required) Access code can be purchased in the college bookstore or online.
- A calculator is needed for this course. The suggested calculator is the TI-30-X-IIB or the TI-30-X-A.

How to Succeed:

- Meet all due dates. Failure to meet deadlines results in a 0.
- Pay attention to what you are required to do and plan ahead.
- Don’t wait until the last minute
- Read and follow the instructions, use media tools, and work homework consistently in the course.
Dear WEB student,

You have registered for a Web Math class in Technical Studies (Tech 1110 or Tech 1120). You are required to attend one of the following orientation sessions for Web classes on January 5, 2012 at 9:00 AM and at 6:00 PM in room 635. Technical math classes will be using Georgia View and a Vista Student Access Kit—(MyMathLab Access Code with blue stripe) will still be required. You will need to purchase a Vista Access Code for this class at the Bainbridge College Book Store. It is essential that you have you access code no later than the first day of class, January 9th, but it would be better if you had it when you attend the orientation.

At the orientation you will have a chance to meet your instructor, receive a printed copy of the syllabus and semester plan, ask questions and learn other useful and important information. Failure to attend the orientation will result in you not being counted present for attendance during the first week and could result in your name being dropped from the class roll. Attendance of the Web orientation is vital to your success in this course.

Please email your instructor before January 5th, if you are not able to attend an orientation session. Please sign the statement at the bottom of this letter regarding your responsibilities in taking a web class and bring the letter with you to the orientation session.

Ann Brannen— abrannen@bainbridge.edu

Hope Toole— htoole@bainbridge.edu

Sheila McLendon— smclendon@bainbridge.edu
I hereby acknowledge that I have access to a computer and reliable internet service. I further acknowledge that should problems arise and I am without a computer or reliable internet service, I agree to use one of the computer labs on campus or make use of the facilities available at a Public Library to complete my assignments in a timely manner. I agree to abide by the terms, conditions and guidelines established by my instructor and by Bainbridge College.

If a student fails to attend orientation, to turn in this document signed or fails to login to the course during the first week of classes, you will be dropped from the course! You are required to login into Georgia View –MyMathLab account and complete some course work during the first week of class to be counted as attending! You must complete the assignments and quizzes in a timely manner. You should check the web site daily for assignments and postings. Most instructors only post exams on the Web site for a limited time; students who do not take the exams during this window of time will receive a zero test grade.

You must have access to the Internet and a current email account to participate in this course.

Please sign below to indicate that you understand the following computer and software requirements to take the online courses:

1. Windows 2000 or higher operating system
2. Internet access
3. E-mail account

I am capable of completing the following tasks on a computer:

1. Accessing and surfing the internet
2. Using a search engine for research
3. Downloading documents from the internet and saving them on disk
4. Using an email application to send and receive email
5. Attaching documents to an email
6. Downloading and installing Internet components such as Windows Media Player or Adobe Acrobat.

I understand and accept the above-stated responsibilities to enroll in the on-line or web-enhanced course listed above.

(Sign name here) ________________________________ (class day/time and Instructor’s name)

(Print name here) ________________________________

(Date)

Email Address: ________________________________