Classes at Bainbridge College are taught one of three ways: in traditional, face-to-face classes, web-enhanced classes, or fully online. Instructors use GeorgiaVIEW, our online course system, for online instruction. Even in traditional classes, our online system can offer you ways to make instruction more effective. Read about each of these below.

**Traditional Courses**

Even though instructors in traditional courses are not required to use GeorgiaVIEW, you may find that there are a number of ways you can use it to improve your course. One of the simplest things you can do that saves time and paper is to put your class handouts inside GeorgiaVIEW. So instead of making lots of copies; replacing them when students lose them; and carrying the handouts to class, you simply direct students to the course in GeorgiaVIEW to view or download the handouts. Other resources can be made available in GeorgiaVIEW as well.

**Fully Online Courses**

Fully online courses are just like they sound: they do not meet in person at all. All interaction and instruction takes place through GeorgiaVIEW. You can provide an orientation letter for students if you want.

**Web-enhanced Courses**

Web-enhanced, or “hybrid” courses, meet partly in-person and partly online. In most cases the class meets once per week in a traditional face-to-face classroom, and then relies on GeorgiaVIEW for

**Learning to Teach Online**

Teaching online is quite different from teaching in a traditional classroom; so you need to learn some new skills to be successful with online instruction. There are a variety of resources available to help you learn more at [http://fsweb.bainbridge.edu/gaview/home.html](http://fsweb.bainbridge.edu/gaview/home.html). In addition, contact the Director of Online Learning about online instruction or using GeorgiaVIEW. In addition, you may find the student support pages useful at [http://fsweb.bainbridge.edu/gaview/students/index.html](http://fsweb.bainbridge.edu/gaview/students/index.html).

**Accessing GeorgiaVIEW**

From the Bainbridge College homepage (www.bainbridge.edu), highlight the services tab, and then choose GeorgiaVIEW. Or point your browser to [https://bainbridge.view.usg.edu](https://bainbridge.view.usg.edu). Your username and password should be provided to you from your hiring department (your username is your “third-party ID,” and your password is the same as your Banner PIN).